



# Freelance Director for Summer Youth Project

May 2022

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THEATRES &  
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**G Live** is one of 12 venues within HQ Theatres & Hospitality's (HQT&H) current portfolio of regional theatres and concert halls. HQT&H currently manages 18 auditoria on behalf of local authorities, with capacities ranging from a 200 seat arts centre to a 2,400 seated/standing theatre. Last year HQT&H programmed a total of 2,354 shows which attracted attendances of over 1.5 million.

HQ Theatres & Hospitality (HQT&H), the UK's second-largest venue operator, is a division of Trafalgar Entertainment Ltd., one of the largest entertainment Groups in Europe.

**Employment type:** Freelance

**Fee:** £1500 flat fee

This is a freelance role. The successful candidate will be responsible for paying their own tax and National Insurance contributions.

**Hours:** Monday 25<sup>th</sup> July – Saturday 6<sup>th</sup> August 2022

Plus preproduction meetings at mutually agreed times (virtual or in person)

**Work location:** G Live, Guildford

**Purpose of the role:** G Live is running its first ever summer musical and is looking for an experienced director. Over the course of 12 days, you and an extended creative team will lead all aspects of rehearsals through to public performance alongside a cast of 40 young people.

**Our ideal candidate:** You will have a high level of skills and experience in directing and facilitating youth groups or productions within a community or educational setting. You will flourish at bringing a script to life on stage, making creative decisions that will enhance the young people's experience of a professional theatre setting, and allow each child to show their unique talents and potential.

You will work as part of a small creative team to drive a shared vision, so must be personable, reliable, organized, and a team player. This post would suit an existing youth theatre leader, drama school teacher or suitable community artist.

**G Live is committed to the safeguarding of children and young people and therefore this role will require an Enhanced Disclosure and Barring check. G Live will accept a current check issued from another organization only if the candidate has registered for the update service**

**For an informal discussion contact:** Fiona Moon or Emma Jones [glcreativelearning@glive.co.uk](mailto:glcreativelearning@glive.co.uk)

**Closing date:** Wednesday 1<sup>st</sup> June at 9am. Please note we may close the position early if a suitable candidate is found.

## REPORTING

You will report directly to the Creative Learning Managers.

## KEY ACCOUNTABILITIES

### Operations

- Collaborate as part of the creative team at G Live for the duration of the project, leading all drama elements of the production from initial rehearsal through to public performance, and work alongside the Musical Director, Choreographer and Creative Assistant to ensure a shared and cohesive creative vision
- Plan and deliver warmups and rehearsal sessions to a high creative standard, working from the show script and using your existing repertoire and skills.
- Work flexibly and with rigour according to the rehearsal schedule to ensure deadlines are met. This includes being present in good time for all rehearsal and performance days.
- Create a fun and inspiring environment for participants which enables them to achieve their unique potential, and in which they feel like valued members of the project
- Attend any necessary pre-production meetings

### Health & Safety / Safeguarding

- Be an advocate for good Health and Safety practices in and around the building
- Follow G Live's safeguarding policies and procedures and alert the Safeguarding Officer to any concerns

### Recruitment, Training and Development

- Undertake training and development relevant to the successful execution of the job role
- The successful applicant will be required to comply with our Data & Barring Service (DBS) Check procedures.

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**PERSON SPECIFICATION**

In order to be considered for this post you will need to evidence and demonstrate:

**Experience**

- Experience of previous direction / leading rehearsal processes and performances with young people in a community or educational setting

**Skills**

- Highly skilled in directing both ensemble and principal scenes
- Excellent communication and approach; friendly, warm and encouraging
- Strong people skills, with the ability to inspire and develop participants, and work well within a team
- Empathetic, patient, and sensitive to the needs of participants, understanding that each has unique qualities that make them pivotal to the performance process, and nurturing these.

**Knowledge**

- Highly knowledgeable in directorial techniques and drama games and exercises
- Good knowledge and appreciation the value of community arts

**Qualifications**

- Degree and / or extensive experience directing community arts projects
- Safeguarding qualification desirable

**Attitude**

- A 'can-do' attitude and a positive, flexible approach
- A desire and ability to offer excellent customer service
- An ability to work calmly and effectively under pressure
- Demonstrable enthusiasm for theatre / community arts
- An inspiring, professional manner
- Positive and creative approach to problem solving
- A willingness to undertake developmental opportunities

**Other**

- Willing to agree to appropriate Data & Barring Service (DBS) background checks.